



Sidewalk Food Vendor Application Process

Business License Division | 1010 10th Street, Suite 2100 | Modesto, CA 95353 | (209) 577-5389

1. Pay Filing Fee to obtain Sidewalk Food Vendor Permit Application form (Permit) from Business Licensing.
 - a. Vendor completes Permittee Information including signature and date.
 - b. Business Licensing signs at step 1.
2. Obtain Desired Location Request Form.
 - a. Permittee will trade the Permit obtained at counter for a Desired Location Request Form. The Permit will remain with Business License Division until a Designated Location is awarded. Permittee will be given a photocopy of the original Permit.
 - b. Permittee will complete the following steps of the Request at his/her leisure:
 - 1.) Exact Location Requested
 - 2.) Name of Permittee
3. Permittee will return Request to Finance for review when those portions mentioned in 2b above are completed.
 1. The Business License Supervisor will review the Request and will complete the following:
 - a. Stamp date received in upper right corner of the Request.
 - b. Please allow for up to 14 days for final approval.
 2. Permittee will be given a photocopy of Request. The original Request will remain in the Finance Department for review with that day's group. (Requests will be received by the License Supervisor and grouped on a daily (date) basis with no consideration given to actual time received. No Request will be accepted into a day's group after close of business on that day.)
 3. Permittee may leave. He/she will be contacted concerning the Disposition of the request as specified in step 3 of Request.
 4. The Request will be reviewed for the following:
 - a. Duplicate requested locations
 - b. Safety considerations per Code
 5. After review, Disposition (step 4 on Request) will be completed:
 - a. IF APPROVED:
 - 1.) The License supervisor will complete step 2 on Permit Application and sign.
 - 2.) Finance will retain the *original* Request and a copy of the Permit.
 - 3.) Return a copy of the Request to Permittee by mail (or hand to Permittee if readily available).

- 4.) Return original Application to Permittee by mail (or hand to Permittee if readily available) for completion of the remaining steps.
- 5.) When Step 5 of Permit is completed, Business Licensing will give a copy of the Permit to Permittee and return the original Permit, with a copy of the business license attached, to the License Supervisor.
- 6.) Although the Permit is now issued and a business license has been secured, operations cannot begin until other regulations (such as Health Department and List of Operators) are completed.

b. IF SUBJECT TO DRAWING:

- 1.) The drawing date will be indicated on the Request and mailed to Permittee. Attempts will also be made to contact the Permittee by telephone. There can be no guarantee, due to Permittee availability, that any contact will actually be accomplished prior to the drawing. Permittee need not be present to "win". A Permittee's presence or absence will have no bearing on the validity or outcome of the drawing. It is suggested that Permittee contact the License Supervisor occasionally while awaiting response to Disposition in order to avoid the no-contact potential described in this paragraph.
- 2.) A drawing will be held on the indicated date. Each affected Permittee's name will automatically be placed into the container whether or not they are present. One name will be drawn who will be the "winner". The drawing will be witnessed for fairness and will be final. Should the location become available during the year, the location may become available to any interested person depending upon the status of the Permit. (However, no notice of availability will be issued.)
- 3.) Those individuals who are not selected "winner" may obtain a new Request and fill it out. It will then be considered together with any other Request received on the day it is submitted (as per 5 on previous page). However, there shall be a limit of *30 calendar days* after drawing date in which this opportunity to reapply may be exercised without having to pay an additional Filing Fee.

c. IF DISAPPROVED:

- 1.) An indication of why the request was disapproved will be made either on the Request or on a separate letter.
- 2.) A copy of the Request (with explanation) will be mailed to Permittee. They will be requested to return to the Office if they wish to obtain and submit a new Request. They will hear nothing more from this Office unless they return to make further inquiry. New Requests will be considered as discussed in 5 on page one. However, there shall be a limit of *30 calendar days* after Disapproval in which this opportunity may be exercised without having to pay an additional Filing Fee.

9. DRAWINGS will be conducted as follows:

- a. A 4" square piece of paper with the Permittee's name will be folded in half twice and stapled once at the outer open edge.
- b. This piece of paper, together with others having the same requested location, will be put into an empty container.
- c. In addition to any Permittees or any other interested parties who may be present, two staff persons (in addition to the License Supervisor) from Finance will officially witness the drawing.
- d. The License Supervisor will personally draw one piece of paper from the container and announce the named Permittee. Step 8a (Approved—on page two) will be implemented for that named Permittee.
- e. The container will be emptied immediately and the remaining folded papers will be checked for authenticity.



Sidewalk Food Vendor Rules & Regulations

(Established by the Modesto City Council on February 7, 1989
Pursuant to the Modesto Municipal Code, Section 4-1.1207 Resolution No. 89-98)

A. FILING FEE, CASH DEPOSIT, USE OF PUBLIC PROPERTY FEE.

1. The Filing Fee shall be \$120.00
2. The Cash Deposit shall be \$100.00
3. The Public Property Use Fee shall be six percent (6%) for each calendar quarter.

B. PERMIT.

1. Permits may be issued by the License Division Supervisor as the Designee of the Finance Director.
2. A Permit shall be issued only in the name of a natural person who shall be the sole proprietor of a Vending Cart Operation and who shall have absolute and exclusive control of the management of that Vending Cart Operation.
3. Permittee shall not be issued more than one (1) Permit per City block.
4. Applications (except renewal applications) for Permits may be filed at any time during the year.
5. All Permits, without exception, shall expire not later than the end of the operating day on December 31 of each year.
6. A new or renewed Permit shall not be issued to any Permittee if there are any delinquent fees or taxes due for any Vending Cart Operation of Permittee.
7. A Permit application (except a renewal application) may be canceled if the Permit is not approved within ninety (90) days after the Permit application is obtained from the Finance Department.
8. After obtaining initial location approval, applicants may test up to two (2) additional locations before deciding which location they will use.
 - a. This trial period shall not apply to a Permit being renewed.
 - b. After having a Permit approved, a Permittee may test the approved Designated Location on a trial basis for a period of up to seven (7) days immediately following the approval date. If, after said seven (7) days, the Permittee is not satisfied with that Designated Location, said Permittee may immediately apply for an alternate location at no additional charge (subject to existing location restrictions). Said Permittee may test said alternate location for up to seven (7) days from the date of approval of alternate location. If, after said test, the Permittee is not

satisfied with this alternate location, the Permittee may immediately apply for a final alternate location at no additional charge (subject to existing location restrictions). This final alternate location may be used for up to seven (7) days from the date of approval of final alternate location.

- c. If any trial location is used for more than seven (7) days, the testing period shall be ended and that location shall become the Designated Location.
- d. At the conclusion of the trial period, the Permittee shall confirm to the Designee of the Finance Director which one of the tested spots shall be the Designated Location. If the Permittee fails to confirm the location or does not apply for a new test location (not to exceed more than three test locations) within ninety-six (96) hours after the conclusion of the most recent test period, the last selected location shall be considered the Designated Location and further testing or selection shall not be permitted.
- e. Irrespective of length of trial period and regardless of which location is ultimately selected, the date of final location approval shall correspond to the date of the first location approved for use.
- f. If, during the trial period, another person desires to secure one of the tested locations, said person may apply for the location but must wait for approval until the permittee has concluded the trial period and a decision has been made about the location. After a decision has been made, the rejected location(s) will be available for approval.
- g. If two or more persons desire the same trial location during the test period, the earliest location request date among such requests shall dictate which person will have first chance at that location. If two or more applications for the same location are received on the same day, a drawing shall be conducted to determine who shall have first chance at said location.

C. VENDING CART.

1. A Vending Cart shall not be wider than four (4) feet at its widest point (exclusive of waste containers) and no longer than seven (7) feet at its longest point (exclusive of waste containers). A canopy or other similar overhead cover may be used but no portion of this cover (exclusive of vertical support poles or struts) shall be lower than seven (7) feet above the sidewalk. Any and all vertical supports for this cover shall be totally confined within the horizontal dimensions (width and length) of the Vending Cart.
2. The Operator shall provide sufficient litter receptacles to hold all litter generated by that Vending Cart Operation.
3. Any power used in a Vending Cart shall be contained wholly within the Cart. No cords, hoses, pipes, bottles, canisters, or other conductors or containers of power or fuel shall extend from any source external to or detached from the Vending Cart while the Vending Cart is in operation upon a City sidewalk.

D. LOCATION AND SAFETY.

1. Designated locations are prohibited in any zone or planned development having residential uses.
2. A Vending Cart Operation shall not be conducted in such a manner as to obstruct the free passage of any street, alley, or sidewalk nor shall it at any time obstruct the free passage into or from any business or office or other establishment.
3. Each Operator shall maintain a clear, unobstructed passage of at least five (5) feet at all times on the sidewalk in front of and to each side of the Vending Cart.
4. Public safety shall be principal factor considered when determining allowable Designated Locations. Therefore, a Designated Location shall not be:
 - a. In front of a doorway or entry opening of a building nor within ten (10) feet of a perpendicular line drawn from the curb to a doorway or entry opening of a building;
 - b. Within ten (10) feet of any white, green, red, yellow or blue painted curb (okay at a "No Parking Sign");
 - c. Within twenty (20) feet of any driveway approach commonly used;
 - d. Within twenty (20) feet of any marked crosswalk;

- e. Within twenty-five (25) feet of the intersection of the outer property lines of a property on a street corner (inside edge of sidewalk not street);
 - f. Within twenty-five (25) feet of any alley approach;
 - g. Within one hundred (100) feet of another Vending Cart Designated Location;
 - h. Within one hundred (100) feet of the property line of any public or private school;
5. a. Vending Carts shall not be located within fifty (50) feet of *any usual public entrance to any business* which has as its primary enterprise the sale of prepared food products unless the owner, by written notice to the Designee of the Finance Director, allows the Vending Cart to be closer.
 - b. Should the primary enterprise or the owner of any business in the area of a Designated Location change, a valid Permit shall have precedence and shall not be nullified by reason of the proximity requirement of 5a above during the Permit year in progress. However, all requirements of this Article shall apply for any renewal application or any new application for that Designated Location.
6. Vending Carts shall be located only in the outer (curb side) one-half (1/2) of any sidewalk providing that a minimum of five (5) feet for clear walking passage must be maintained at all times between the Vending Cart and inner (building) edge of the sidewalk.
 7. Any Permitted Vending Cart may be alternated among those Designated Locations Permitted to the Permittee. However, on any day a Vending Cart is removed from its Designated Location it cannot be returned to that, or any other, Designated Location for operation that same day.

E. OPERATION.

1. A Vending Cart shall not remain in a Designated Location overnight.
2. All products and operations of a Vending Cart Operation must conform to Federal, State, County, and local health regulations as directed by the Stanislaus County Department of Environmental Resources (Health Department).
3. All operations of a Vending Cart Operation must conform to Federal, State, County, and local safety regulations as directed by the City of Modesto Fire Department.
4. Vending carts shall be limited to the sale of food and drink products only (such as hot dogs, sandwiches, ice cream, soft drinks, candy, donuts).
5. Alcoholic beverages shall not be sold at any Designated Location.
6. The frying of food items is not permitted at any Designated Location.
7. Permittee shall indemnify and hold harmless the City of Modesto, its officers, agents, and employees, from any and all liability, costs, damages, or injuries to persons or damage to property, which may arise out of or in any way be connected with the Vending Cart Operation.
8. Food products may not be sold to any person in a parked or stopped motor vehicle.
9. Vending Cart Operations shall not interfere with any parked, stopped, or moving motor vehicle.
10. Operators shall not shout nor willfully make any loud noise (except when an emergency shall suddenly occur) to the annoyance or disturbance of any person in the vicinity of the Designated Location.
11. The ringing of bells, chimes, or the intentional production of other forms of electronic or mechanical sounds to attract the public is prohibited.
12. Each Operator shall keep the area around the Vending Cart clean of all garbage, trash, and litter resulting from the transportation, storage, preparation, vending, or use of Vending Cart products. The ground shall be kept free of substances such as cheese, lettuce, mustard, relish, leaking water, paper, and any other substance which

may cause a person to slip or trip. The sidewalk in the immediate area shall be cleaned of any stains caused by Vending Cart Operations.

13. Hours of operation are limited to between 6:00 a.m. and 10:00 p.m. daily.

14. The provisions of the Modesto Municipal Code controlling or regulating the use of signs, posters, and advertising shall be complied with at all times (see the City Zoning Department, 3rd Floor City Hall).

15. A Vending Cart at a Designated Location shall not be left unattended.

16. When in a Designated Location, Vending Cart Operations shall be conducted only upon the public sidewalk. Vending Cart Operations shall not be conducted in such a way as would tend to cause customers or pedestrians or operators to leave the public sidewalk and pass onto surrounding property or onto the street or gutter.

17. Except for a separate chair for the Operator and a litter receptacle, no other piece of equipment or any supplies of the Vending Cart Operation shall rest upon the ground outside the manufactured horizontal dimensions of the Vending Cart. The separate chair and litter receptacle may not rest in any location or in any position which might cause a tripping hazard for pedestrians or customers.

F. TEMPORARY OR PERMANENT ABANDONMENT.

1. a. The Designee of the Finance Director may require the temporary or permanent abandonment of any Designated Location due to unsafe conditions. An unsafe condition is any condition which unreasonably increases the risk of injury to any person or damage to any property.

b. Any Permittee who is required by the City to abandon a Designated Location for any length of time (except for summary suspension or revocation of Permit) shall be entitled to a temporary location.

2. a. The requirements of events such as the Fourth of July Parade, Annual Bicycle Rally, Cinco de Mayo Parade, and other City Council declared, approved, or recognized events (such as sidewalk sales) may necessitate the temporary abandonment of a Designated Location. Temporary abandonment of a Designated Location may be necessary to allow for placement of grandstands, safety barricades, sales tables, or other physical properties which cannot safely or practically be located in another position or location and still support the success of the event.

b. The City reserves the right to temporarily relocate or modify a Designated Location to the extent necessary for any such event to be safely and practically conducted.

G. TEMPORARY LOCATION.

A Permittee who is required by the City to abandon a Designated Location for any length of time (except for summary suspension or revocation of Permit) shall be allowed to select a temporary location subject to the approval of the Designee of the Finance Director. The Designee of the Finance Director shall have authority to modify usual location criteria in approving the temporary location but not to the extent that safety is significantly jeopardized. The temporarily assigned location shall be as close as safety and practicality permit to the usual Designated Location and shall be used only as long as the usual Designated Location is not available.

ARTICLE 12. SIDEWALK FOOD VENDORS

SEC. 4-1.1201. DEFINITIONS

For the purposes of this article the following words and phrases are defined as follows:

- (a) **Controlled Substance:** Any drug which is classified as a controlled substance as defined by the California Health and Safety Code.
- (b) **Designated Location:** A specific location on a public sidewalk which has been allocated by permit by the City of Modesto for exclusive use in a vending cart operation.
- (c) **Operator:** Any person who tends a vending cart, whether receiving pay or other consideration or not, while upon a public sidewalk within the City of Modesto.
- (d) **Permit:** A permit issued by the City of Modesto authorizing the use of a designated location for use by a vending cart operation.
- (e) **Sidewalk Food Vendor:** Any person named as permittee on a permit for a vending cart operation. For purposes of Title 6 of this code a sidewalk food vendor shall be deemed to be operating from a fixed place of business in the City.
- (f) **Vending Cart.** A portable cart that is operated from a designated location from which food and/or nonalcoholic beverages are provided, with or without charge, to the public. A vending cart shall be deemed a pushcart if used at a location other than it's authorized designated location.
- (g) **Vending Cart Operation.** The storage, preparation, sale, and cleanup of articles sold from a vending cart; the use of the vending cart and the conduct and actions of operators while at the designated location; and, the cleanup and maintenance of the vending cart itself.

SEC. 4-1.1202. PERMIT REQUIRED.

It shall be unlawful for any person to use, or cause to be used, a Vending Cart upon any public sidewalk in the City of Modesto before obtaining a Permit to do so. This Permit may be issued by the Finance Director or designee after the application has been reviewed and approved by the authorized representatives of the following agencies:

- (a) City of Modesto Finance Director
- (b) City of Modesto Risk Management Department
- (c) City of Modesto Police Department
- (d) City of Modesto Fire Department

A Permit shall be issued for a vending cart operation that conforms to all the requirements of the Modesto Municipal Code and which will not unduly interfere with the rights of the public or significantly contribute to traffic or other safety hazards. A permit is not transferable. A permit may be canceled if a vending cart operation is not commenced at the designated location within ninety (90) days after the permit is issued. A permit may be revoked as provided herein.

SEC. 4-1.1203. FILING FEE

Each person desiring to secure a permit shall pay a filing fee that shall not be refundable. The amount of the filing fee shall be set by resolutions adopted by the City Council from time to time.

SEC. 4-1.1204. CASH DEPOSIT.

Each person desiring to secure a permit shall pay cash deposit, which shall be in addition to any license deposit required for a business license. This cash deposit is a guarantee that all public property use fees shall be paid. The amount of the cash deposit shall be set by resolutions adopted by the City Council from time to time.

This cash deposit shall be treated in the same manner and subject to the same conditions and forfeitures as the business license cash deposit referred to in Section 6-1.128 of this Code or any subsequent revisions.

SEC. 4-1.1205. PUBLIC PROPERTY USE FEE.

Each permittee shall pay a public property use fee as set by resolutions adopted by the City Council from time to time. Public property use fees are due and payable on the first day of January, the first day of April, the first day of July, and the first day of October for vending cart operation sales conducted during the preceding three-month period. The amount paid shall be based upon the adjusted gross income figure as stated on the quarterly business gross receipts tax statement (mill tax) provided to the City.

SEC. 4-1.1206. INSURANCE.

Each sidewalk food vendor permittee shall provide the City's Purchasing Department with evidence of insurance coverage in the amount and form as approved by the City's Risk Manager. Such amounts shall be set forth from time to time by resolution of the City Council.

As per resolution 94-168, the following insurance coverage's shall be provided by each Permittee:

A. Comprehensive General Liability in the following amounts:

General Liability insurance with a minimum limit of liability per occurrence of \$1,000,000 for bodily injury and property damage.

This insurance shall indicate on the certificate of insurance the following coverages and indicate the policy aggregate limit applying to: premises and operations; broad form contractual; independent consultants and subcontractors; products and completed operations as applicable.

B. California Workers' Compensation coverage for all employees in compliance with the Statutes of the State of California, plus employer's liability with a minimum limit of liability of \$500,000.

C. Certificate(s) evidencing the above required insurance shall be filed with the City's Purchasing Department and shall contain:

1. Contractual Liability Coverage, the provisions of which verify that the insurance coverage is extended or endorsed to cover the liability assumed by the Permittee;
2. Additional Insured, the provisions shall name the City, its agents, officers, employees and volunteers as an additional insured on all insurance policies required, except workers' compensation;
3. Cancellation provisions verifying that coverage may not be canceled or reduced until at least 30 days written notice has been given to the City's Purchasing Department of the intent to cancel or reduce.

SEC. 4-1.1207. RULES AND REGULATIONS

Rules and Regulations governing the use of vending carts and the issuance of permits shall be established by the City Council by resolutions adopted from time to time. A violation of any provision of this article or the rules and regulations enacted pursuant hereto shall be punishable as an infraction as set forth in Section 1-2.01 of this Code.

SEC. 4-1.208. DESIGNATED LOCATION.

The City Council may by resolutions adopted from time to time establish criteria for areas which may be designated locations. Such criteria shall be described in the Rules and Regulations.

SEC. 4-1.1209. INSPECTION OF DOCUMENTS.

A current, legible copy of all permits, licenses, certificates, or other documents required for licensing or permitting of the vending cart shall be maintained in the vending cart, while in operation, for inspection by any person representing any office having permit approving authority.

SEC. 4-1.1210. RENEWAL OF PERMIT.

A permit for a designated location that is not revoked may be renewed annually for up to four (4) consecutive years beyond the initial application year. Renewal applications may be made only in November of each year and must be completed by December 15 of the same year. Any designated location for which an application has not been completed by December 15 shall be available for selection by any interested individual after January 1 of the following year.

If a revocation hearing has been scheduled to consider, or is presently considering, any permit, the renewal process of that permit shall not commence nor continue until such hearing is concluded. Because it is no longer a valid instrument, a revoked permit cannot be renewed.

Sec. 4-1.1211. REVOCATION OF PERMIT.

(a) Whenever there is reasonable cause to believe that any of the following conditions have occurred, the Finance Director or designee may initiate proceedings to consider revoking the permit in the manner prescribed herein.

- (1) Violations: A vending cart operation shall not be conducted in violation of any provision of the Modesto Municipal code.
- (2) Use of Untrue Information to Secure a Permit: A permit application at time of submission shall not contain information known by the applicant to be false.
- (3) Unpaid Fees or Taxes: A permittee shall not fail to completely pay any fee or tax associated with a sidewalk food vending business license or permit within thirty-one (31) days of the due and payable date referred to in Section 4-1.1205 of this code or any subsequent revisions.

(b) Proceedings to consider revoking a permit shall be initiated by the Finance Director or designee by delivering a written notice to the permittee at the address on the permit application to inform the permittee of the date and time of a revocation hearing and shall state the reason(s) for the proposed revocation.

The permittee shall be informed of the right to be present at the hearing and to present oral and/or written information concerning why the Permit should not be revoked.

(c) A determination may be made to either revoke or to continue the permit. In either case, a written determination shall be mailed to the permittee, at the address given in the permit application, within six (6) days of the close of the hearing.

SEC. 4-1.1212. SALE OF CONTROLLED SUBSTANCES.

No operator or permittee shall unlawfully sell nor unlawfully distribute a controlled substance within twenty (20) feet of their designated location. The Finance Director or designee may revoke without a hearing any permit for a designated location if any permittee or operator is convicted of such sale or distribution. Prima facie evidence of violation shall be the court record. A permittee shall be notified in writing if the permit is revoked.

SEC. 4-1.1213. APPEAL OF REVOCATION TO CITY COUNCIL.

Any permittee whose permit is revoked under this article shall have the right, after receiving notice in writing of the revocation, to file a written appeal to the City Council pursuant to the provisions of Chapter 4 of Title 1 of this Code.

Sec. 4-1.1214. SEVERABILITY.

If any section, subsection, sentence, clause, phrase or portion of this article is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decisions shall not affect the validity of the remaining portions of this article. The City Council of this City hereby declares that it would have adopted this article and each section, subsection, sentence, clause, phrase or portion thereof, irrespective of the fact that any one (1) or more sections, subsections, sentences, clauses, phrases or portion should be declared invalid or unconstitutional.



Sidewalk Food Vendor Permit Application

_____ New Application
_____ Renewal Application

Business License Division | 1010 10th Street, Suite 2100 | Modesto, CA 95353 | (209) 577-5389

Business License Account Number _____ Application Date _____

This Permit Application may be *canceled* if all required signatures are not secured within ninety (90) days after this application form is obtained from the Finance Department. It is the applicant's responsibility to secure all necessary signatures.

Type or Print Legibly in Blue or Black Ink

Permittee Information

Name _____

Cart Location _____

Mailing Address _____ City, State, Zip _____

Daytime phone number (_____) _____ Evening Phone Number (_____) _____

Signature of Permittee

Date

Instructions:

1. Pay \$120.00 filing fee.
2. Obtain signatures for 1 through 4.
3. Return Permit Application with all signatures to the Finance Department.

	Authorized Signature	Date
1. Pay \$120.00 Filing Fee To Obtain Permit Application for Requested Cart Location [Use tran code 0242. Sign & date.] Finance Department, 1010 10 th St, #2100, 577-5389	_____	___/___/___
2. Safety Inspection of Vending Cart Modesto Fire Department, 1010 10 th St, #3100, 571-5553	_____	___/___/___
3. Review and approve Insurance certificates Risk Management, 1010 10 th Street, #6100, 577-5411	_____	___/___/___
4. Review Permit Application and Approve Permit [Verify top section is complete and 1 through 4 are signed] Finance Department, 1010 10 th St, #2100, 577-5389	_____	___/___/___

RENEWALS STOP HERE

5. Pay \$100 permit Cash Deposit (*new* applications only) and secure business license (Commercial License)
[Complete trust form & validate-Use tran code 206]
Finance Department, 1010 10th St, #2100, 209-577-5389 _____

In accordance with the requirements of Title II of the Americans with Disabilities Act ("ADA") of 1990, the Fair Employment & Housing Act ("FEHA"), the Rehabilitation Act of 1973 (as amended), Government Code section 11135 and other applicable codes, the City of Modesto ("City") will not discriminate against individuals on the basis of disability in the City's services, programs, or activities. For more information, please visit the City of Modesto website at <https://www.modestogov.com/865/Americans-with-Disabilities-Act-ADA>



Designated Location Request Sidewalk Food Vending Cart

(209) 577-5389

1. Name of Permittee _____ Daytime phone (____) _____

2. **Exact location requested.** Using the space below, draw a detailed diagram of the exact location you desire to use for Sidewalk Food Vending purposes. Include exact measurements of the distance between the cart and easily identifiable points, so that the exact location can be identified without further explanation.

NOTE: The above diagrammed site will be considered as your final selected location if you use it beyond midnight of the date specified in paragraph 3 below or if you do not immediately inform Finance after that date that it is not to be considered as the final selected site. In other words, continued use of the property, or silence about its future use, will be interpreted to mean that you have selected this as your vending location. See Rules and Regulations B-8 for additional information.

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For Office Use Only

3. Trial Period: _____ initial location _____ 1st alternate _____ final alternate

For use **only** with a New Permit Application; not for use with Renewal Permit Applications. The diagrammed location in paragraph 2 above may be used as often as desired during the seven consecutive day period ending midnight, _____, 20____.

4. Final Approval by _____ Date _____

Annual Renewals: _____ 1st _____ 2nd _____ 3rd _____ 4th



Sidewalk Food Vending Cart List of Operators

Name of Permittee _____ Date _____

Cart Location: _____

1. Full Name of Operator _____

Address _____ Phone _____

Birth Date _____ Driver's License Number _____

Other Identification if *no* Driver's License Number _____

2. Full Name of Operator _____

Address _____ Phone _____

Birth Date _____ Driver's License Number _____

Other Identification if *no* Driver's License Number _____

3. Full Name of Operator _____

Address _____ Phone _____

Birth Date _____ Driver's License Number _____

Other Identification if *no* Driver's License Number _____

4. Full Name of Operator _____

Address _____ Phone _____

Birth Date _____ Driver's License Number _____

Other Identification if *no* Driver's License Number _____

5. Full Name of Operator _____

Address _____ Phone _____

Birth Date _____ Driver's License Number _____

Other Identification if *no* Driver's License Number _____
